



## WCPRD FACILITY RESERVATION RULES AND REGULATIONS

1. I understand that I am expected to clean the facility I have rented and to leave it in the same condition as found prior to rental.
2. I agree to abide by WCPRD Severe Weather Policy, Field Playability Policy, Pet Policy, Code of Ethics, League Scheduling Policy, and Ball Field Rental Policy. Copies of these policies are available at the main office at Basil Griffin Park, located at 2055 Three Springs Road between the hours of 8am through 5pm, Monday through Friday.
3. I understand that no alcohol or drugs are allowed on WCPRD property.
4. On behalf of the renting organization/individual listed on this page, I agree to follow the terms and policies regarding the utilization of the facilities at WCPRD as outlined on this application.
5. I understand to abide by all WCPRD rules and regulations and understand that I will be responsible for any vandalism, damage, or destruction of property if it occurs during my function and shall be responsible for paying for any and all damages.
6. For large events, special event insurance is required and must be submitted to the WCPRD no later than two (2) weeks prior to the event date. Failure to provide insurance may result in the event being cancelled.
7. Leagues, licenses and chartered with WCPRD, take priority over all other programs.
8. If using inflatables, I agree to follow all local, state, and federal laws in regard to inflatable operation and safety procedures/guidelines. I also understand that I must check and ensure that any electrical connections made to the inflatable(s) at a WCPRD facility will be compatible with the infrastructure at the given site.
9. I also agree to indemnify and hold harmless Warren County Government officers, directors, judge executives, county officials, and employees from and against all claims, demands, liabilities, suits, damages, costs, and expenses of every kind and description, including penalties and reasonable attorney fees.
10. I agree to pay the fees associated with this rental and understand that I must have this form with me at my rental time to validate to any WCPRD official that I am scheduled at the assigned location.
11. I understand that if I pay with a check and it is returned for insufficient funds, I will be charged \$15 in addition to my rental fee.
12. I understand that it is my responsibility to notify WCPRD within 24 hours if I cancel due to field playability, weather, etc. when renting ball fields.
13. I understand that if I pay with a credit card, a 3% non-refundable processing fee will be added in addition to my rental fee.

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Reservee's Signature\*\*

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Date

\*\*Signature Disclaimer: Signing this form and/or paying fees associated with this reservation implies agreement to the above rules and regulations.

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